

TRUST BOARD

**MEETING TO BE HELD VIRTUALLY VIA MS TEAMS ON THURSDAY 31 MARCH 2022
FROM 4PM TO 5PM**

AGENDA (REVISED)

Item No:	Item:	Paper ref:	Lead:	Purpose of report:	Timing:
1	Formalities: to declare the meeting open, quorate and called in accordance with Standing Orders				
1.1	Welcome and Apologies for Absence: S Harris, Non-Executive Director	Verbal	J MacDonald, Chair	For noting	4.00pm
1.2	Conflicts of Interest:	A	J MacDonald, Chair	To receive	
2	Decisions for the Trust Board:				
2.1	Maternity Assurance Report	B	E Meldrum, Acting Chief Nurse	For approval	4.05pm
2.2	Annual Report and Accounts 2019/20: <ul style="list-style-type: none"> Introduction by the Chief Financial Officer Annual Accounts 2019/20 (C1) Annual Report 2019/20 (including Annual Governance Statement) (C2) Annual Audit Letter (C3) Draft Audit Opinion (C4) Letter of Representation (C5) Verbal report from the Audit Committee Non-Executive Director Chair 	C1-C5 (to follow)	L Hooper, Chief Financial Officer M Stocks, Partner Grant Thornton (the Trust's External Auditor) M Williams, Audit Committee Chair	For approval	4.20pm
2.3	Approvals: The Trust Board is invited to:- <ul style="list-style-type: none"> note the contents of the reports; approve the statutory accounts for the year ending 31 March 2020, and approve the signing (in non-black ink) of the relevant certificates by members of the Trust Board, as follows (<i>signatories are shown in brackets</i>):- <ul style="list-style-type: none"> Statement of Directors' responsibilities in respect of Internal Control (<i>Chief Executive</i>); Annual Governance Statement 2019/20 (<i>Chief Executive</i>); Directors' Statements – 	-	R Mitchell, Chief Executive L Hooper, Chief Financial Officer	For signature	



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	Statement of the Chief Executive's responsibilities as the Accountable Officer of the Trust (<i>Chief Executive</i>), and Statement of Directors' Responsibilities in respect of the accounts (<i>Chief Executive, and the Chief Financial Officer</i>); <ul style="list-style-type: none"> ○ Statement of Financial Position (<i>Chief Executive</i>); ○ Letter of Representation (<i>Chief Executive</i>), and ○ Annual Report 2019/20 (<i>Chief Executive</i>). 				
3	Any Other Business				4.45pm
4	Questions from the Press and Public				4.50pm
5	Date and Time of Next Meeting				
	The next public Trust Board meeting will be held from 1.30pm on Thursday 7 April 2022.				

Kate Rayns, Corporate and Committee Services Officer

